



Position Title: Assistant / Associate / Deputy
REGIONAL DIRECTOR, MOUNTAIN WEST
(CO, NV, UT, ID, MT, SD, ND)
Title Depends on Experience.

Start Date: Immediately

To Apply: Email a comprehensive resume and short cover letter to resumes@jstreet.org. Please use “Mountain West” in the subject line.

Location: Priority for Denver/Boulder
Frequent (often monthly) travel between CO, NV and UT is required of position.

Position Description

Do you want to work at the intersection of politics, Middle East policy, the Jewish community and fundraising? Are you interested in joining a rapidly expanding organization that is changing the way people think and talk about Israel and U.S. Middle East policy?

J Street seeks an experienced professional to help J Street expand its political and communal footprint in the Mountain West. The ideal candidate will have a background in fundraising as well as politics and/or the Jewish community. S/He will be responsible for creating and executing a plan that grows the organization’s leadership ranks, raises operating and political funds and advances the pro-Israel, pro-peace agenda in the both American policy and in the Jewish communal arenas.

S/He should be an experienced fundraiser, skilled communicator, and highly organized self-starter who thrives on hitting ambitious goals and is excited by the challenge of changing the dynamics that shape discussion of the Israeli-Palestinian conflict in Congress, American politics and the American Jewish community.

Responsibilities

This Regional J Street staff person will be responsible for all of J Street’s activities in the Mountain West region, including Colorado, Utah, Nevada as well as Idaho, Montana and the Dakotas. Regional staff are responsible for establishing and achieving clear and ambitious goals in fundraising, advocacy, politics and community relations. In particular, J Street seeks to double its regional fundraising in five years, growing by at least 15 percent annually. The Mountain West regional plan will include planning and executing regional fundraising events and contributing to recruitment for national events such as the annual conference and other leadership gatherings.

The Mountain West Regional staff will be part of a dynamic team reshaping the political landscape in the southwest and Mountain West of the United States.

Specific responsibilities of this position include:

- Development: Work with the Regional Director to create a regional development strategy with achievable objectives and plans to meet or exceed long-term fundraising goals;
- Work closely with the Regional Director and national staff to manage significant relationships, particularly around solicitation;
- Cultivate and manage relationships with existing regional donors, with an eye on maintaining and increasing their financial support for J Street;
- Identify new sources of funding;
- Plan and implement high-impact donor and prospect events in the region that both raise new funds and expand J Street’s network of leaders.
- Political: Meet with candidates for federal office;
- Advise donors and leaders in the region on political giving strategy and connect donors to advocacy on one of the most politically charged issues in American politics;
- Manage relationships with campaigns of endorsed candidates to coordinate political fundraising;
- Engage in regular coordination with top political fundraisers in the country.
- Advocacy: Maintain regular contact with members of Congress and their staff;
- Organize J Street lay leaders to effectively advocate at the grassroots level on issues relating to Israel and the Middle East.
- Community Relations: Ensure that J Street and its leaders are engaging with the established leaders of the Jewish community locally, attempting both to enlist allies in advocacy for pro-Israel, pro-peace positions and to open up the dialogue in the Jewish community on Israel.
- Meet with and communicate regularly with existing and prospective J Street supporters in the region;
- Travel across the region, from Las Vegas to Boulder, Denver, Salt Lake City and Park City;
- Map out supporters’ social networks to better understand J Street’s base of support and identify areas of growth.

Desired Skills and Characteristics

The ideal candidate will possess the following:

- Proven track record as an individual major gifts fundraiser (gifts of \$1,000+);
- A minimum of 4-6 years working in progressively responsible positions for a non-profit, advocacy or political organization or campaign;
- Superb communications skills – verbal and written;
- A strong commitment to J Street’s mission, including support for a secure, Jewish and democratic future for Israel, and advocating a two-state resolution to the Israeli-Palestinian conflict;
- Personally engaging and eager to work with leaders and staff, able to build and cultivate relationships with a broad range of activists, leaders, and community contacts;
- Comfortable working with top-level business and civic leaders;

- Highly organized, able to prioritize multiple tasks and deadlines;
- Eager to work both independently and collaboratively in a fast-paced, team-oriented, and goal-driven environment;
- Outgoing and positive attitude;
- Experience managing fundraising events;
- Connection to Israel and/or the Jewish community a plus;
- Ability to clearly communicate J Street’s positions on policy matters.

Compensation and Hours

Salary, and title, for this position will be commensurate with skills and experience. Duties may fluctuate based on J Street event and staff travel schedules. Generous benefit package includes paid vacation, sick leave, and parental leave, paid sabbaticals, paid time off on federal and Jewish holidays, health and dental insurance, company paid life insurance, 401(k) and flexible spending account.

To Apply for the Position Please send an **email** to resumes@jstreet.org with “Mountain West” in the subject line. Include a detailed comprehensive resume along with a short cover letter explaining why you want to work at J Street and why you would excel at this job with specific reference to fundraising experience.

ADDITIONAL J STREET ORGANIZATIONAL BACKGROUND

J Street is the political home for pro-Israel, pro-peace Americans who want Israel to be secure, democratic and the national home of the Jewish people. Working in American politics and the Jewish community, we advocate policies that advance shared US and Israeli interests, as well as Jewish and democratic values, leading to a two-state solution to the Israeli-Palestinian conflict.

As Americans, we advocate in Washington and in national politics for American policy that advances diplomatic resolution of Israel’s conflicts with its neighbors. American policy plays an important role in the Middle East, and the voices of Jewish and other pro-Israel Americans are critical in shaping that policy. Through its advocacy and political work, J Street mobilizes support for American policy that helps resolve Israel’s conflicts diplomatically and reshapes political perceptions of what it means to be pro-Israel.

Within the American Jewish community, we advocate that our institutions and leaders ground our relationship with Israel in the same values they apply to other issues, including freedom, justice and peace – the very principles set forth in Israel’s Declaration of Independence. We urge Jewish communal officials and institutions to demonstrate leadership by speaking out in support of policies that align with our interests and values and against those that don’t. We also promote vibrant and respectful discourse about Israel within the Jewish community, expanding American connections to and support for Israel.

Launched in 2008 with four staff and a limited budget, J Street is now a \$9 million organization with a national staff of 70. The organization is headquartered in Washington, DC, employing staff in 7 US cities and Tel Aviv. The J Street family of organizations includes J Street – a 501(c)(4) non-profit which is responsible for lobbying and advocacy; JStreetPAC – a federal political action committee that endorses and raises money for federal candidates; and the J Street Education Fund – a 501(c)(3) that works through community engagement, education and programming to advance J Street’s work.