



**Position Title:** Southwest Regional Director (RD)  
**Reports to:** Director of Regional Operations and Strategy  
**Start Date:** Immediately  
**Location:** The position is based in Los Angeles

Do you want to work at the intersection of fundraising, politics, policy and Jewish communal advocacy?

Does the prospect of working for a growing, cutting-edge organization that is changing the way people think and talk about Israel and U.S. policy in the Middle East interest you?

**J Street seeks an experienced professional to head its Southwest Regional office in Los Angeles.**

Regional Directors (RD's) at J Street manage all aspects of J Street's work at the state and local level around the country. This includes staffing chapter operations, fundraising as well as managing political, policy and communal relationships throughout their regions, in this case stretching from Texas to southern California.

The Regional Director should be an experienced manager, skilled strategic planner, effective at multi-tasking, and highly organized self-starter. A successful RD at J Street thrives on hitting ambitious goals and is excited about changing the current dynamic surrounding the discussion of the Israeli-Palestinian conflict in Congress, politics and the American Jewish community.

### **Responsibilities**

The Regional Director leads a four-person team that works closely with, and depends on, local lay leaders to achieve fundraising, advocacy, political and communal goals.

The organization's mission is to change both the way American politics and the American Jewish community operate when it comes to Israel and the US-Israel

relationship. The regional offices focus on cultivating local leadership to build the organization's political and Jewish communal power to achieve those goals. The RD's job is an exciting blend of fundraising, leadership development, policy advocacy, electoral politics and Jewish community relations.

This position calls for frequent travel across the region.

**Specific responsibilities include:**

- Managing the Los Angeles office and a team of four;
- Creating and Implementing the strategic plan for the region to achieve fundraising, advocacy, political and communal goals;
- Cultivating new and engaging existing J Street leaders and donors;
- Creating and implementing a development plan and hitting the goals of the plan;
- Building and maintaining strong advocacy networks geared at nurturing ongoing relationships with Senators and Members of Congress;
- Building and maintaining political relationships with campaigns for federal offices and particularly with JStreetPAC-endorsed candidates to coordinate political fundraising;
- Building and facilitating relationships between J Street and key Jewish communal contacts, including rabbis, synagogue and Jewish institutional leaders, and influential figures in the Jewish community;
- Ensuring J Street is appropriately represented at relevant events and forums.

**Desired Skills and Characteristics**

The ideal candidate will possess the following:

- Strong team management skills;
- A minimum of 10+ years experience in development, politics, advocacy, and/or Jewish communal work;
- Personally engaging style: A master of relationship-building with a positive and pro-active approach to working with leadership and other supporters;
- Strong administrative skills: Highly organized and able to prioritize multiple tasks as well as reconcile competing priorities, conscientious, intentional, trustworthy and dependable with an eye for details; and
- A strong commitment to J Street's mission – though detailed knowledge of the policy issues on which the organization works is not required.

## **Organization**

J Street is the political home for pro-Israel, pro-peace Americans working to secure the future of Israel as the democratic homeland of the Jewish people. The organization believes that preserving Israel's Jewish and democratic character depends on achieving a two-state solution, resulting in a Palestinian state living alongside Israel in peace and security.

Launched in 2008 with four staff members and a limited budget, J Street is now a \$9 million organization with a national staff of 70. The organization is headquartered in Washington, DC, and employs staff in 9 cities including Boston, Chicago, Los Angeles, New York, the San Francisco Bay Area, and Tel Aviv.

J Street focuses its work in three main areas: (1) Advocating and demonstrating support for pro-Israel, pro-peace policies in Congress, the media and the Jewish community; (2) Endorsing and raising money for federal candidates who share J Street's agenda; and (3) Educating the public and raising awareness of the Israeli-Palestinian conflict and the two-state solution.

### **The J Street family of organizations is comprised of:**

**J Street**, a 501(c)(4) organization and registered lobby that seeks to complement the work of existing organizations and individuals that share J Street's agenda through lobbying and advocacy efforts.

**JStreetPAC**, the largest pro-Israel political action committee in the U.S. and the first PAC formed to endorse and raise money for federal candidates who champion pro-Israel, pro-peace policies, including a two-state solution. In 2016, JStreetPAC distributed a record high of \$3.6 million to 124 endorsed candidates.

**The J Street Education Fund (JSEF)**, a legally independent 501(c)(3) organization that works to open up the conversation on Israel in the American Jewish community, educate Americans and elected officials about the urgent need for a two-state solution and organize Americans in support of active U.S. leadership to achieve this objective. JSEF's operations include its regional, J Street U, rabbinic and educational programs.

## **Compensation and Hours**

Salary for this position will be commensurate with skills and experience. Duties may fluctuate based on J Street event and staff travel schedules. Benefits include paid vacation and sick leave, paid time off on federal and Jewish

holidays, health and dental insurance, company paid life insurance, 401k and flexible spending account.

**To Apply for the Position**

This position is available immediately. Interested candidates should submit by **e-mail**: 1) A cover letter that explains why you are interested and qualified; 2) A resume; and 3) A list of three references to [resumes@jstreet.org](mailto:resumes@jstreet.org) with “Southwest Regional Director” in the subject line.

*J Street is an Equal Opportunity Employer.*