



Position: Associate or Deputy Regional Director for the Midwest
Reports to: Midwest Regional Director
Location: Chicago, IL

Position

Do you want to work at the intersection of American politics, Middle East policy and fundraising? Does a rapidly expanding organization that is changing the way people think and talk about Israel and U.S. policy in the Middle East interest you?

J Street seeks an experienced professional to help expand our political and communal footprint in Michigan, Wisconsin, and Illinois. Depending on experience and seniority, this will be an Associate or Deputy Regional Director (A/DRD) level role. You should be an effective political organizer with some experience fundraising, a skilled communicator, and a highly organized self-starter who thrives on hitting ambitious goals and is excited by the challenge of changing the dynamics that shape discussion of the Israeli-Palestinian conflict in Congress, American politics and the American Jewish community.

Responsibilities

You will be part of a four person team reshaping the political landscape in the Midwest with a specific focus on Michigan and Wisconsin. Responsibilities of this position include:

Development:

- Working with the Regional Director to create a regional development strategy with achievable objectives and plans to meet or exceed long-term fundraising goals;
- Cultivating and managing relationships in Michigan and Wisconsin with existing donors, with an eye on maintaining and increasing their financial support for J Street as well as identifying new sources of small donor funding;
- Stewarding small dollar donors in Illinois.

Political:

- Advising donors and leaders in the region on political giving strategies;
- Recruiting and developing leadership to effectively build relationships with campaigns;
- Managing relationships with campaigns of endorsed candidates to coordinate political fundraising including planning and executing fundraising events.

Advocacy:

- Recruiting and developing leadership to effectively advocate to elected officials at the grassroots level on issues relating to Israel and the Middle East.

Community Relations:

- Ensuring that J Street and its leaders are engaging with the established leaders of the Jewish community locally, attempting both to enlist allies in advocacy for pro-Israel, pro-peace positions and to open up the dialogue in the Jewish community on Israel.

Leadership Growth:

- Engaging regularly with leaders to ensure mission alignment and a deepening investment in J Street's work;
- Maintaining leadership data so it is accurate and current;
- Performing other duties in support of the MW region and national efforts as needed.

Required Skills and Characteristics

- At least four years experience in fundraising, political campaigns, grassroots organizing, or public policy;
- A strong commitment to J Street's mission, including:
 - Support for a secure, Jewish and democratic future for Israel; and
 - Advocating an active U.S. leadership role to help achieve a two-state solution;
- Highly organized and detail-oriented with an ability to prioritize multiple tasks, meet deadlines and work independently as well as in team;
- A personally engaging work style and eagerness to work with leaders and staff,
- An ability to build and cultivate relationships with a broad range of community contacts;
- The ability to clearly communicate organization positions and policies as well as superb communication skills at large – written and verbal;
- An outgoing and positive attitude;
- Comfort with technology and online communications;
- Willingness to travel regionally and holding a valid driver's license.

Additional Desired Qualifications

- Familiarity with Michigan, Wisconsin, and/or other Midwestern states and their local politics;
- Public speaking experience;
- Prior work in the Jewish community;
- Operating or political fundraising experience;
- A savvy approach to politics, including an understanding of how to generate influence with Members of Congress and candidates for federal office;
- Experience building coalitions;

- Event management experience;
- Comfort with data management;
- Background on the Israeli-Palestinian conflict and understanding of how the conflict plays out in American politics.

Organization

J Street is the political home for pro-Israel, pro-peace Americans working for the future of Israel as the democratic homeland of the Jewish people. The organization believes that preserving Israel's Jewish and democratic character depends on achieving a two-state solution, resulting in a Palestinian state living alongside Israel in peace and security.

Launched in 2008 with four staff and a limited budget, J Street is now a \$10 million organization with a national staff of more than 60. The organization is headquartered in Washington, DC, employing staff in 8 cities including Boston, Chicago, Los Angeles, New York, San Francisco, Seattle and Tel Aviv.

J Street focuses its work in three main areas: (1) Advocating and demonstrating support for pro-Israel, pro-peace policies in Congress, the media and the Jewish community; (2) Endorsing and raising money for federal candidates who share J Street's agenda; and (3) Educating the public and raising awareness of the Israeli-Palestinian conflict and the two-state solution.

The J Street family of organizations is comprised of:

J Street, a 501(c)(4) organization and registered lobby that seeks to complement the work of existing organizations and individuals that share J Street's agenda through lobbying and advocacy efforts.

JStreetPAC, the largest pro-Israel political action committee in the U.S. and the first PAC formed to endorse and raise money for federal candidates who champion pro-Israel, pro-peace policies, including a two-state solution. In 2016, JStreetPAC distributed a record high of \$3.6 million to over 120 endorsed candidates.

The J Street Education Fund (JSEF), a legally independent 501(c)(3) organization that works to open up the conversation on Israel in the American Jewish community, educate Americans and elected officials about the urgent need for a two-state solution, and organize Americans in support of active U.S. leadership to achieve this objective. JSEF's operations include its national field, J Street U, rabbinic and educational programs.

The J Street national field program launched in February 2010 to amplify and organize around J Street's mission at the community level and to build our national political movement through local action and outreach. The field team currently includes 11 staff led by the Director of Regional Strategy and Operations.

Compensation and Hours

Salary and title for this full-time position will be commensurate with qualifications and experience. Hours and duties may fluctuate based on J Street event and staff travel schedules. Benefits include paid vacation and sick leave, paid time off on federal and Jewish holidays, health and dental insurance, company paid life insurance, 401k and flexible spending account.

To Apply for the Position

Interested candidates should submit by **e-mail**: 1) cover letter that explains why you are interested and qualified; 2) resume; and 3) list of three references to resumes@jstreet.org and indicate "Midwest A/DRD" in the subject line.

J Street is an Equal Opportunity Employer.